

**Chief Local Elected Officials of LWA #25 Meeting
Illinois WorkNet One-Stop Comprehensive Center
Marion, Illinois
Tuesday, January 16, 2018 Noon**

Minutes

- I. Call to Order** – Chair Ron Ellis called the meeting to order at 12:08 with a quorum present. The members present were: Randall Crocker, Vice Chair; Jackson County CLEO John Rendleman (via conference call); Jefferson County CLEO Steve Draege (via conference call) and Perry County CLEO Jim Epplin. The new Williamson County CLEO Jim Marlo was also in attendance.
- II. Orders of the Day**
- A. Consent Agenda**
 - **CLEO Meeting Minutes 9/19/17** - Mr. Crocker made a motion to approve the minutes. Seconded by Mr. Epplin. Motion carried.
 - **Treasurer’s Report** - Mr. Rendleman made a motion to approve the Treasurer’s Report. Seconded by Mr. Epplin. Motion carried.
 - B. Administrative Report** - Ms. Lively provided an overview of the Administrative Report as attached including the 2017 EO/EEO Update, SIWDB Annual Report, Program Report. The Audit procurement was discussed and the CLEOs recommended sending the request out 2 months sooner. CLEO Draege made a motion to approve the report. Seconded by CLEO Crocker. Motion carried.
 - C. Monitoring** – The CLEOs considered the following additions/changes to the SIWDB CLEO Rendleman made a motion to approve the members. Seconded by CLEO Epplin. Motion carried.
 - D. Williamson County CLEO change** – Jim Marlo is the new Williamson County Commissioner Chair and will be the Williamson County CLEO. Ron Ellis will serve as his alternate designee.
 - E. Yearly Election of CLEO Chair and Vice Chair** – Chair Crocker made a motion to elect Jim Marlo as CLEO chair. Seconded by Chair Epplin. Motion carried. Chair Draege made a motion to elect Randall Crocker as Vice Chair. Seconded by Chair Epplin. Motion carried.
 - F. CEO Acknowledgement and Designation Form** – Chair Rendleman made a motion to approve the CEO Acknowledgement and Designation Form. Seconded by Chair Crocker. Motion carried.
 - G. CEO Fiscal Agent Agreement** – Chair Draege made a motion to approve the CEO Fiscal Agent Agreement approving ManTraCon to continue as fiscal agent. Seconded by Chair Crocker. Motion carried.
 - H. CEO Consortium Agreement** – Chair Crocker made a motion to approve the CEO Consortium Agreement. Seconded by Chair Epplin. Motion carried.

- I. **SIWDB Member Resignation** – Chair Crocker made a motion to regretfully accept the resignations of long-term SIWDB members John Along and William Armstrong. Seconded by Chair Epplin. Motion carried.
- J. **SIWDB Member Recruitment Discussion** – The CLEOs discussed possible members for the SIWDB.
- K. **Miscellaneous** – The CLEOs discussed the need for the Marion MTC to move and possible locations.

III. **Matters from the Floor** – None

IV. **Recognition of Guests** – Others in attendance were Kathy Lively, Board Staff; SIWDB Chair Terance Henry and SIWDB Secretary Tammy Kirk.

V. **Adjournment** – There being no other business for the CLEOs, CLEO Crocker made a motion to adjourn the meeting with a second by CLEO Epplin. There was a voice vote and the motion passed. The meeting adjourned at 1:09pm.