

**Chief Local Elected Officials of LWA #25 Meeting
Illinois WorkNet One-Stop Comprehensive Center
Marion, Illinois
Friday, April 13, 2018 Noon**

Minutes

- I. **Call to Order** – Chair Jim Marlo called the meeting to order at 12:10 with a quorum present. The members present were: Randall Crocker, Vice Chair; Jackson County CLEO John Rendleman; and Jefferson County CLEO Steve Draege.
- II. **Orders of the Day**
- A. **CLEO Meeting Minutes 1/16/17** - Mr. Draege made a motion to approve the minutes. Seconded by Mr. Rendleman. Motion carried.
 - B. **Treasurer’s Report** - Mr. Crocker made a motion to approve the Treasurer’s Report. Seconded by Mr. Rendleman. Motion carried.
 - C. **Administrative Report** - Ms. Lively provided an overview of the Administrative Report as attached including the Program Report. CLEO Rendleman made a motion to approve the report. Seconded by CLEO Crocker. Motion carried.
 - D. **Reaffirm Marion as Comprehensive Center** – After discussion, CLEO Draege made a motion to reaffirm Marion as a comprehensive center and Mt Vernon as an access point provided the partners continue to provide the same service level to customers. Seconded by CLEO Rendleman. Motion carried.
 - E. **OSO Procurement Policy** – The CLEOs reviewed the attached Conflict of Interest document. CLEO Crocker made a motion to approve the document. Seconded by CLEO Draege. Motion carried.
 - F. **Conflict of Interest Document** – The CLEOs examined the Conflict of Interest document as attached. CLEO Crocker made a motion to approve the document. Seconded by CLEO Draege. Motion carried.
 - G. **MOU Budget** – The CLEOs examined the MOU Budget. CLEO Rendleman made a motion to approve \$138,146.02 for the Marion Comprehensive One-Stop Center and allocations to partners as indicated. Seconded by CLEO Marlo. Motion carried.
 - H. **One Stop Operator Procurement** – Ms. Lively noted that although the SICCM Executive Director was retiring, both Brian Chapman at SIU and Ron House, president of JALC, had assured her SICCM would remain the One Stop Operator. Pursuant to a review of operations, CLEO Rendleman

made a motion not to re-procure contingent upon a review of the checklist. Seconded by CLEO Marlo. Motion carried.

I. SIWDB Member Recruitment Discussion – postponed

J. Miscellaneous – We can fund someone to go to the NACO conference July 13 – 16 if any CLEO is interested.

III. Matters from the Floor – None

IV. Recognition of Guests – Others in attendance were Kathy Lively, Board Staff; SIWDB Chair Terance Henry and SIWDB Secretary Tammy Kirk.

V. Adjournment – There being no other business for the CLEOs, CLEO Crocker made a motion to adjourn the meeting with a second by CLEO Draege. There was a voice vote and the motion passed. The meeting adjourned at 1:11pm.