

**SIWDB Employer and Economic Development Committee Meeting/Teleconference
One Stop Business & Employment, Illinois workNet Partnership Center
Thursday, January 11, 2018
1:00 p.m.
Meeting Summary**

Chair's Report - John Otey and Kathy Lively discussed the very successful, first-ever Career and Resource Fair held in Cairo. The fair was attended by 250-300 prospective applicants.

Meeting Summary – Terance Henry made a motion to approve the 11/15/17 Meeting Summary. Seconded by Wayne Bigham. Motion carried.

Microsoft 365 Demonstration – Randy Metz with Guiding Visions gave a presentation on how Microsoft 365 could be used for business outreach sharing. The presentation focused on Office 365, Sharepoint and Power BI for processing data and creating reports.

Miscellaneous – None

Matters from the Floor - None.

Recognition of Guests – None

Adjournment – John Otey made a motion to adjourn, seconded by Kathy Lively. Motion carried. Meeting adjourned at 2:39pm

Members of the Committee:

John Otey – Committee Chair	Brenda Malone – Co-Chair	Terance Henry – SIWDB Chair
Bruce Morgenstern	Cary Minnis	Michelle Cerutti
Dwayne Coffey	Christina Hutcheson	Cyndi Roberts
John Rendleman	Jonathon Hallberg	Wayne Bigham
Rex Cusumano	Rodney Cabaness	Joan Jablonski-Baxter
Kathy Lively	Kim Watson	Stephanie Cima - MTC
Tammy Kirk – SIWDB Secretary	Debra Keelin – MTC	Karen Martin – MTC