

**Southern Illinois Workforce Development Board**  
**Wednesday, May 18, 2016**  
**8:00am**  
**Illinois workNet One-Stop Comprehensive Center**

**Minutes**

**Attending in Person:** Alan Summers, Angela Holmes, Bruce Morgenstern, Cary Minnis, Christina Hutcheson, David Lowndes, Dwayne Coffey, Jeri Peters, Joan Jablonski-Baxter via proxy Sharon Bowman, John Otey, Jonathon Hallberg, Kathy Lively, Chair Mary Roe, Rex Cusumano, Rodney Cabaness, Terance Henry, Wayne Bigham, William Armstrong, Kay Fleming, Gail West, Milton Maxwell, Tyler Young

**Teleconferencing:** Matt Donkin, Deb Jackanicz

**Voting Members Absent:** Terry Wilkerson, Jeri Peters, John Rendleman, Paul Prendergast, Marcia Abell, John Alongi

**Others present:** Tammy Kirk (SIWDB Secretary), Michelle Cerutti (Man-Tra-Con)

- I. Call to Order** – Chair Mary Roe called the meeting to order at 8:02am with a quorum present.
- II. Chair’s Report** – *Welcome to our inaugural 8:00 am board meeting. I want to thank all the members and partners who have met faithfully for the last 4 months to work on the Memorandum of Understanding (MOU)– the agreement about how our One Stop system should operate and how each partner will commit resources to that system, including staff to our board, in the year to come --- Melanie Arthur continues to facilitate the meetings as the Board appointed 3rd party neutral representative and Kathy has been appointed to be sure the process proceeds and is completed in a timely fashion ---- many hours have been devoted and I want to personally thank all who have been involved in the process. At the same time as the MOU meetings have been occurring, partners from across the southernmost 19 counties – which includes our workforce area 25 and the workforce area to the east and south of us Area 26. This group has been working on a Regional Workforce Plan. Trips to Effingham and Springfield have been involved and many of the meetings have included as many as 26 participants. Meetings have occurred in this conference room and in Harrisburg at the Small Business Development Center at Southeastern College and at the DHS office – thank you Joan Jablonski-Baxter for hosting the last in person meeting. Special thanks to Rex Cusumano for participating and giving important employer input to the plan. Kathy will talk more about the Plan later. Thanks to the Executive Committee who has met multiple times to have discussion and make approvals of documents, budgets, numbers to be served with our Title 1B funds as awarded by the Department of Commerce. It is important to be able to convene the group in order to meet deadlines imposed by DCEO in the transition period. You have the minutes from those meetings for approval in the Consent Agenda. The by-laws have been condensed into a two page sheet for you, as well. Of course, if you love reading by-laws in their entirety – they are available for you. Kathy is traveling to Chicago later today for a one day meeting of the Great Lakes Employment and Training Association*

*which is a group of two representatives from each state in the Region V Department of Labor area. Kathy represents Illinois as the immediate past president of the Illinois Workforce Partnership (IWP) statewide Board. She will be meeting with Department of Labor staff and hopes to bring back possible dates for the release of the final rules and regs from DOL in regards to the implementation of the Workforce Innovation and Opportunity Act. On the table in the back we have included the IWP Annual Report that will give you a great snapshot of the services occurring throughout the state.*

**III. Consent Agenda** – A motion was made by Mr. Minnis to approve the Consent Agenda as presented. Seconded by Mr. Cusumano. Motion carried. The Consent Agenda included:

- a. SIWDB Meeting Minutes (12/1/15)**
- b. Treasurer’s Report**
- c. Ratify SIWDB Bylaws**
- d. Ratify Executive Committee Decisions**
  - **Executive Comm Minutes 2/1/16**
  - **Executive Comm Minutes 3/11/16**
  - **Executive Comm Minutes 3/23/16**
  - **Executive Comm Minutes 3/29/16**

**IV. New Business**

- a. Administrative Report** – Ms. Lively presented the Administrative Report, including the Program and Business Services Reports, as attached.
- b. Revised 2016 Meeting Schedule** – The Board reviewed the Revised 2016 Meeting Schedule as attached.
- c. Overview of Regional Team Local Plans** – Ms. Lively noted the Regional Plan draft will be sent to the Board for review.
- d. Miscellaneous** – Mr. Minnis noted the possibility of a southern Illinois regional marketing plan, discussed findings regarding the decline of employed individuals in the region, and relayed information regarding the FSLA Overtime change taking effect 12/1/16.

**V. Old Business** - The MOU process is ongoing despite challenges.

**VI. Matters from the Floor** – Marcia Abell is resigning from the Board in June due to retirement. Tim Thomas and Kelly Green have submitted resignations.

**VII. Recognition of Guests** – Sharon Bowman, proxy for Joan Jablonski-Baxter

**VIII. Adjournment** – There being no further business for the Board, Mr. Hallberg made a motion to adjourn the meeting with a second by Mr. Armstrong. There was a voice vote and the motion passed. Chair Mary Roe adjourned the meeting at 9:04am.