

Southern Illinois Workforce Development Board
Thursday, March 16, 2017
Noon
Illinois workNet One-Stop Comprehensive Center

Minutes

Attending in Person: Brenda Evans (alternate designee for Angela Imhoff), Brenda Malone, Christina Hutcheson, Debra Jackanicz, Jason Woolard, Joan Jablonski-Baxter, John Otey, Jonathon Hallberg, Mary Roe, Matt Donkin, Michelle Cerutti, Rick Linton, Rodney Cabaness, Rosie Naumovski, Terance Henry, Wayne Bigham, William Armstrong, Karl Maple, Kathy Lively, Kay Fleming, Milton Maxwell,

Teleconferencing: David Lowndes, Tyler Young

Voting Members Absent: Brenda Alexander, Bruce Morgenstern, Cary Minnis, Cyndi Roberts, Dwayne Coffey, Jeri Peters, John Alongi, John Rendleman, Paul Prendergast, Rex Cusumano, Terry Wilkerson

Others present: Tammy Kirk (SIWDB Secretary)

- I. **Call to Order** –Chair Mary Roe called the meeting to order at 12:06pm.
- II. **Chair’s Report** - *Thank you all for not only being present today but for all your ongoing work through committees and referrals for service. We are nearing the end of our full two years of WIOA Transition and I am excited to begin full implementation. We will learn today of several exciting initiatives that are happening as a result of the great work our partners and business reps completed in the Regional Plan. The Department of Labor came out with important guidance two weeks ago and today you have a draft of the Illinois Department of Commerce policy on One Stop Certification which includes not only the customer flow and referral process for our job seeker customers but also very important elements of integrated business services that must be accomplished prior to July 1, 2017. Kathy, Michelle, and Rosie will be going to the National Association of Workforce Boards next Saturday. Kathy will be on a national panel on Sunday and the trio will return late Tuesday. Please participate whenever possible in person or via phone calls since Business input is critical to the success of WIOA and the hundreds of job seekers and employers who need us.*
- III. **Consent Agenda** – A motion was made by Mr. Hallberg to approve the Consent Agenda as presented. Seconded by Mr. Armstrong. Motion carried. The Consent Agenda included:
 - a. **SIWDB Meeting Minutes (1/19/17) Attachment A**
 - b. **Treasurer’s Report Attachment B**
 - c. **Affirm Executive Committee Decisions**
 - **Exec Committee Minutes 2/9/17 Attachment C**
 - d. **Administrative Report Attachment D**

IV. New Business

- a. **One Stop Procurement** – Mr. Henry made a motion to allow GERPDC to procure the OSO RFP, receive and score the applications, and make a recommendation to the SIWDB. Seconded by Mr. Hallberg. Motion carried. Cary Minnis abstained from voting due to being the Executive Director of GERPDC.
- b. **Request to DCEO to add Phlebotomist to the Demand Occupation List** – Ms. Cerutti discussed the request to add Phlebotomist to the Demand Occupation list and Ms. Hutcheson expressed the need and advantages. Ms. Jackanicz made a motion to approve the request, seconded by Mr. Henry. Motion carried.
- c. **Work-based Learning Opportunities Overview** – Ms. Cerutti provided and overview.
- d. **One Stop Certification** – The goals and ongoing certification work were discussed. The need for workgroup volunteers was also discussed. Rosie Naumovski, Terance Henry and Mary Roe volunteered to serve on the workgroup.
- e. **Business Services** – Integration of services will be decided by the SIWDB Employer and Econ Committee then given to the One Stop Committee for inclusion.
- f. **Miscellaneous** – Mr. Hallberg noted Mt. Vernon’s designation of a SHRM chapter. Mr. Litton brought copies of the new Franklin County Directory. Visit www.fredco.org for an electronic copy.

V. Old Business

- a. **Regional & Local Plan Update** – Very few updates are required to the Plans. MOU negotiations end April 15. The plan updates are due in May and will be ready for the SIWDB Board to vote on at the May meeting.
- b. **Sector Alliance Update** – A DRA grant has been received by GERPDC for work on the Sector Alliance. A regional marketing strategy needs to be developed.

VI. Matters from the Floor – None

VII. Recognition of Guests – None.

VIII. Adjournment – A motion was made by Mr. Bigham to adjourn. Seconded by Ms. Naumovski. Motion carried. The meeting adjourned at 1:01pm