

Southern Illinois Workforce Development Board
Thursday, January 18, 2018
Noon
Illinois workNet One-Stop Comprehensive Center

Minutes

- I. **Call to Order** –Chair Terance Henry called the meeting to order at 12:03pm
Roll Call - below
- II. **Chair’s Report** – *Thank all the members who were able to attend the December meeting and thank Rodney and Karen Cabaness for their hospitality. I was able to bring a tech person to discuss Microsoft 365 to the Employer and Econ Committee meeting. The group is considering utilizing this platform for their shared Business Services input and reports. I was also part of the CLEO meeting this week where all of our Chairs of the 5 County Boards were present to approve the continuation of Management, Training, and Consulting Corp to assist them as the administrative and fiscal entity. In addition, they discussed SIWDB member recruitment and approved the placement of Jim Marlo as a business member representing the Finance sector. Jim is with us today – welcome Jim! You may have noted the two national conferences in Kathy’s report. Please let Kathy or Tammy know immediately if you are interested in the Washington DC conference and let her know about the Phoenix NAWDP conference no later than January 30 to take advantage of early bird registration and hotel.*
- One Stop Operator Report** – Mary Sullivan, SICCM Executive Director and One Stop Operator, updated the Board on the Resource Room activities.
- III. **Consent Agenda** – Mr. Minnis made a motion to approve the Consent Agenda as presented. Seconded by Ms. Roe. Motion carried. The Consent Agenda included:
- a. **SIWDB Meeting Minutes (12/12/17)**
 - b. **Treasurer’s Report**
 - c. **Administrative Report** including the 2017 EO/EEO Update, SIWDB Annual Report and Program Report
- IV. **New Business**
- a. **Welcome New Members** – Chair Henry introduced new member Jim Marlo representing small business.
 - b. **Monitoring** – Per the attached, MTC received its first finding during a monitoring. Three people were unable to attend the SIWDB Annual Dinner in December 2016. The monitors believed MTC should not have paid for the cost of the meal, including proportionate costs for rental of the space and technology, for the three who did not attend. Therefore, MTC received a finding in the amount of \$95. The amount was paid from corporate funds.
 - c. **Approval of New Training Programs** – Michelle Cerutti presented the need to add Phlebotomy and Transportation, Storage & Distribution Managers to

the Statewide Training Providers List. Mr. Ashmore made a motion to approve the request, seconded by Christina Hutcheson. Motion carried.

- d. **Arthur Agency Strategic Marketing Plan** – Cary Minnis and Dennis Poshard presented the attached flyer and requested input for the regional marketing project at greateregyp.org/engage.
- e. **Miscellaneous** - None

V. Old Business

- a. **MOU** – Ms. Lively reported finally receiving the last mandated partners contribution and sign-off 2 weeks ago. New process starting this month. However, the new guidelines have not been released!
- b. **SIWDB Website Update** – The Marketing Committee will meet soon to work on a complete overhaul of the SIWDB website.

VI. Matters from the Floor – Ms. Malone discussed the need for Medical Lab Techs in Illinois. The program lasts 1 year and starting wages are around 40K. Last year, Illinois only had 200 grads but 800 job openings.

VII. Recognition of Guests – Dennis Poshard, Arthur Agency

VIII. Adjournment – A motion was made by Mr. Bigham to adjourn. Seconded by Mr. Cusumano. Motion carried. The meeting adjourned at 1:05pm

**SIWDB Meeting Attendance
1/18/18**

Roll Call ✓	First	Last	Officer		Designee	Notes
	Angela	Imhoff			Brenda Evans	
✓	Brenda	Alexander				
✓	Brenda	Malone				
✓	Bruce	Morgenstern				
✓	Cary	Minnis	Treasurer			
c	Cheryl	Benn				
✓	Christina	Hutcheson				
	Cyndi	Roberts				
c	David	Lowndes				
	Debra	Jackanicz				
✓	Dwayne	Coffey				
✓	Jason	Ashmore				
	Jason	Woolard				
✓	Jim	Marlo				
	Joan	Jablonski			Sharon Bowman	
	John	Otey				
c	John	Rendleman				
	Jonathon	Hallberg				
✓	Mary	Roe	3 rd Vice Chair			
✓	Matt	Donkin	4 th Vice Chair			
✓	Michelle	Cerutti		✓	Jean Ondo	
✓	Rex	Cusumano	2 nd Vice Chair			
✓	Rick	Linton				
✓	Robert	White				
✓	Rodney	Cabaness				
	Ron	House		✓	Kay Fleming	
	Rosie	Naumovski	1 st Vice Chair			
✓	Terance	Henry	Chair			
✓	Wayne	Bigham				
Advisory Members						
	Karl	Maple				
✓	Kathy	Lively				
✓	Milton	Maxwell	Parliamentarian			
	Tyler	Young				
Staff						
✓	Tammy	Kirk	Secretary			
	Theresa	Smith				
	Stephanie	Cima				
	Debra	Keelin				

✓ Attended in-person

C Attended via conference call