

**Southern Illinois Workforce Development Board**  
**Thursday, March 15, 2018**  
**Noon**  
**Illinois workNet One-Stop Comprehensive Center**

**Minutes**

- I. Call to Order** –Chair Terance Henry called the meeting to order at 12:08pm  
**Roll Call** - below
- II. Chair’s Report** – *I will be traveling to Washington DC to represent the board at the NAWB conference on Sunday, March 25 through that week.*
- One Stop Operator Report** – Mary Sullivan, SICCM Executive Director and One Stop Operator, updated the Board on the Resource Room activities.
- III. Consent Agenda** – Mr. Minnis made a motion to approve the Consent Agenda as presented. Seconded by Ms. Roe. Motion carried. The Consent Agenda included:
- a. SIWDB Meeting Minutes (1/18/18)**
  - b. Treasurer’s Report**
  - c. Administrative Report**
- IV. New Business**
- a. Welcome New Members** – Chair Henry introduced new member Jim Marlo representing small business. Jim is owner/operator of Southern Dental Lab. Jim also serves as the Chair of the Williamson County Board and of the Chief Local Elected Officials for LWIA 25.
  - b. JALC EMS Degree and Certificate Training Programs** – Ms. Cerutti explained the need for the EMS programs at JALC to be added to the Statewide list and the job prospects for those completing the program. Mr. Ashmore made a motion to approve the request. Seconded by Mr. Bigham. Motion carried.
  - c. Reaffirm Marion as Comprehensive Center** – Ms. Lively explained that Marion is currently a comprehensive center and Mt. Vernon is currently an affiliate site. After the MOU Negotiations Committee has examined the guidelines for an affiliate site, the group discovered that naming Mt Vernon as and affiliate site also means calculating and dividing all the costs required to be an affiliate. The primary partners wanted to request to no keep Mt. Vernon as an affiliate, but a state person believes Mt. Vernon will be required to be and affiliate site. As guidance will not be available until May or June, but the first budget is due May 15. The Board had a VERY extensive discussion of the issue. Mr. White made a motion to reaffirm Marion as a comprehensive site and Mt. Vernon as an affiliate. Mr. Ashmore seconded the motion. Motion carried.
  - d. OSO Procurement Policy** – The Board examined the One Stop Operator Procurement Policy as attached. Mr. White made a motion to approve the policy. Seconded by Mr. Linton. Motion carried.

- e. **Bonding** – John Otey discussed Fidelity Bonding for employers willing to hire re-entry citizens. The insurance is available to employers at no cost through IDES. More information was provided on the attached handouts.
- f. **Miscellaneous** - None

**V. Old Business**

- a. **MOU** – Ms. Lively referenced the updates provided in the Administrative Report and noted the draft budget would be completed soon.

**VI. Matters from the Floor** – Ms.

**VII. Recognition of Guests** – Mary Sullivan, SICCM and One Stop Operator

**VIII. Adjournment** – A motion was made by Mr. Ashmore to adjourn. Seconded by Mr. Bigham. Motion carried. The meeting adjourned at 1:06pm

**SIWDB Meeting Attendance  
3/15/18**

| Roll Call               | First     | Last        | Officer                    |   | Designee     | Notes |
|-------------------------|-----------|-------------|----------------------------|---|--------------|-------|
| ✓                       | Angela    | Imhoff      |                            |   | Brenda Evans |       |
|                         | Brenda    | Alexander   |                            |   |              |       |
| c                       | Brenda    | Malone      |                            |   |              |       |
|                         | Bruce     | Morgenstern |                            |   |              |       |
| ✓                       | Cary      | Minnis      | Treasurer                  |   |              |       |
| ✓                       | Cheryl    | Benn        |                            |   |              |       |
|                         | Christina | Hutcheson   |                            |   |              |       |
|                         | Cyndi     | Roberts     |                            |   |              |       |
|                         | David     | Lowndes     |                            |   |              |       |
| c                       | Debra     | Jackanicz   |                            |   |              |       |
| ✓                       | Dwayne    | Coffey      |                            |   |              |       |
| ✓                       | Jason     | Ashmore     |                            |   |              |       |
|                         | Jason     | Woolard     |                            |   |              |       |
| ✓                       | Jim       | Marlo       |                            |   |              |       |
|                         | Joan      | Jablonski   |                            |   |              |       |
| ✓                       | John      | Otey        |                            |   |              |       |
|                         | John      | Rendleman   |                            |   |              |       |
|                         | Jonathon  | Hallberg    |                            |   |              |       |
| ✓                       | Mary      | Roe         | 3 <sup>rd</sup> Vice Chair |   |              |       |
| ✓                       | Matt      | Donkin      | 4 <sup>th</sup> Vice Chair |   |              |       |
| ✓                       | Michelle  | Cerutti     |                            |   | Jean Ondo    |       |
|                         | Rex       | Cusumano    | 2 <sup>nd</sup> Vice Chair |   |              |       |
| ✓                       | Rick      | Linton      |                            |   |              |       |
| ✓                       | Robert    | White       |                            |   |              |       |
|                         | Rodney    | Cabaness    |                            |   |              |       |
| ✓                       | Ron       | House       |                            | ✓ | Kay Fleming  |       |
| ✓                       | Rosie     | Naumovski   | 1 <sup>st</sup> Vice Chair |   |              |       |
| ✓                       | Terance   | Henry       | Chair                      |   |              |       |
| ✓                       | Wayne     | Bigham      |                            |   |              |       |
| <b>Advisory Members</b> |           |             |                            |   |              |       |
| ✓                       | Karl      | Maple       |                            |   |              |       |
| ✓                       | Kathy     | Lively      |                            |   |              |       |
| ✓                       | Milton    | Maxwell     | Parliamentarian            |   |              |       |
|                         | Tyler     | Young       |                            |   |              |       |
| <b>Staff</b>            |           |             |                            |   |              |       |
| ✓                       | Tammy     | Kirk        | Secretary                  |   |              |       |
|                         | Theresa   | Smith       |                            |   |              |       |
|                         | Stephanie | Cima        |                            |   |              |       |
|                         | Debra     | Keelin      |                            |   |              |       |

✓ Attended in-person

C Attended via conference call