

Executive Committee Meeting
Southern Illinois Workforce Development Board
MAN-TRA-CON Corporation, Marion, Illinois
April 12, 2017 8:30am

MINUTES

Attending in Person: SIWDB Chair Mary Roe, Terance Henry, Milton Maxwell, Cary Minnis
Teleconferencing: Rosie Naumovski, Rex Cusumano
Members Absent: Debra Jackanicz
Others present: Kathy Lively, Staff; Tammy Kirk, SIWDB Secretary

- I. **Call to Order** – Chair Mary Roe called the meeting to order at 8:32a.m.

- II. **Orders of the Day**
 - a. **Approval of Minutes 2/9/17 (Attachment A)** - A motion was made by Mr. Maxwell to approve the minutes from 8/31/16. Seconded by Mr. Minnis. Motion carried.
 - b. **1. Approval of MOU Outcomes Budget** – Ms. Cerutti provided an in-depth discussion of the budget and process followed by the partners. Mr. Minnis made a motion to approve the MOU Outcomes Budget as long as IDES concurs – if not, then remediation. Seconded by Mr. Maxwell. Motion Carried. **1. Approval of One Stop Procurement Process/Timeline for Submittal** - Ms. Cerutti provided an in-depth presentation of the One Stop procurement process and timeline. Ms. Lively noted that ManTraCon recuses itself from the competition and would not apply. The RFP will be posted in 2 weeks and will include a maximum \$\$\$. Ms. Lively noted that ManTraCon recuses itself from the competition and would not apply. Cary Minnis and GERPDC will be the 3rd party receiving the RFPs. Mr. Cusumano made a motion to authorize Cary Minnis and GERPDC to post the RFP. Seconded by Mr. Henry. Motion Carried. Cary Minnis abstained due to his involvement in the RFP process.
 - c. **Local and Regional Plan Approval** – Kathy Lively and Michelle Cerutti presented a brief overview of changes required to the Regional and Local Plans, including the need to add the One Stop Operator (OSO). Since the OSO process has not been completed, the committee decided to let the full board vote on the approval at their next meeting.
 - d. **Chmura Analytics** – The committee discussed the potential value of Chmura Analytics to employers. The cost could be covered by incentive funds. Mr. Henry made a motion to approve the purchase of the software pending the results of Terance Henry and Cary Minnis testing the program. Seconded by Mr. Maxwell. Motion carried.
 - e. **Miscellaneous** – None.

- III. **Matters from the Floor** – Cary Minnis asked if anyone knew if something was being done to help the Cairo housing victims with relocation and jobs. A discussion ensued discussing possible ways to help the Cairo housing victim.

- IV. **Recognition of Guests** – Chair Mary Roe recognized Michelle Cerutti.

- V. **Adjournment** – A motion was made by Mr. Minnis to adjourn the meeting as all business for the day had been completed. The motion was seconded by Mr. Henry. The motion passed committee and the meeting was adjourned at 9:54a.m.

Members of the Committee:

Mary Roe – Chair	Rosie Naumovski – 1 st Vice Chair	Rex Cusumano – 2 nd Vice Chair
Terance Henry – 3 rd Vice Chair	Debra Jackanicz – 4 th Vice Chair	Cary Minnis - Treasurer
Milton Maxwell – Parliamentarian	Kathy Lively - Staff	Tammy Kirk – SIWDB Secretary