

Executive Committee Meeting
Southern Illinois Workforce Development Board
MAN-TRA-CON Corporation, Marion, Illinois
October 25, 2018 12:00pm

MINUTES

Attending in Person: SIWDB Chair Terance Henry, Rex Cusumano, Milton Maxwell, Cary Minnis, Mary Roe
Teleconferencing: Matt Donkin
Members Absent: Rosie Naumovski
Others present: Kathy Lively, Staff; Tammy Kirk, SIWDB Secretary

I. Call to Order – Chair Terance Henry called the meeting to order at 12:01pm.

II. Orders of the Day

- a. **Approval of Minutes 4/16/18 (Attachment A)** - A motion was made by Ms. Roe to approve the minutes from 4/16/18. Seconded by Mr. Maxwell. Motion carried.
- b. **Review and Approve Technical Changes to the MOU** – Ms. Lively explained the attached letter from Mike Baker requesting a few minor technical changes to the MOU as well as the attached pages showing the changes. Mr. Minnis made a motion to approve the technical changes. Seconded by Mr. Maxwell. Motion carried.
- c. **MOU changes to Navigator** – Ms. Lively explained the situation with IDES necessitating IDES to change from providing 2 days of in-kind service in the resource room to providing the equivalent in cash. Ms. Roe made a motion to approve the change, seconded by Mr. Cusumano. Motion carried.
- d. **November Meeting** – The committee discussed the need for a full board meeting in November. As the Executive Committee was meeting today and the full board was scheduled to hold a meeting on December 10, Mr. Cusumano made a motion to cancel the November meeting. Seconded by Ms. Roe. Motion carried.
- e. **Miscellaneous** – The committee previewed and discussed the revamped SIWDB website. Cary Minnis led a discussion/update of the SI/WORKS project and the Phase 2 RFP. Mary Roe and Kathy Lively led a discussion of the sale of the former Contempri Homes facility in Pinckneyville to Ranken Tech.

III. Matters from the Floor – None

IV. Recognition of Guests – None

V. Adjournment – A motion was made by Mr. Cusumano to adjourn the meeting as all business for the day had been completed. The motion was seconded by Mr. Minnis. The motion passed committee and the meeting was adjourned at 12:33p.m.

Members of the Committee:

Terance Henry – Chair

Mary Roe – 3rd Vice Chair

Milton Maxwell – Parliamentarian

Rosie Naumovski – 1st Vice Chair

Matt Donkin – 4th Vice Chair

Kathy Lively - Staff

Rex Cusumano – 2nd Vice Chair

Cary Minnis - Treasurer

Tammy Kirk – SIWDB Secretary