

Southern Illinois Workforce Development Board
AJC (One Stop) Committee Meeting Minutes
Tuesday, April 9, 2019, 8:00 a.m.

I. Call to Order

The One-Stop Committee was called to order at 8:00 a.m.

II. Roll Call

Present: Kay Fleming, Michelle Cerutti, Karla Tabing, Christina Hutcheson, Penny Valentine, Randy Osborn, Jillian VanZandt, Kristina Shelton, Scott Wernsman, Edrye Kelly, Rebecca Henry, Kaitlyn Newman, Sandy Snowden, Mandy Bernhard.

Absent: Debra Jackanicz, Paulette Hamlin, Rosie Naumovski, Joan Jablonski-Baxter, Paulette Hamlin, Angela Imhoff, and John Otey.

Board Staff Present: Kathy Lively

One-Stop Operator Staff Present: Alan Summers

III. Orders of the Day

A. Approval of Minutes. Minutes from the March 12, 2019, One Stop Committee meeting were reviewed. Christina Hutcheson made a motion to accept the minutes as written. Sandy Snowden seconded the motion. Minutes were approved.

B. New Business. There was no new business.

C. Old Business.

1. **AJC/One Stop Operator report.** The March referral report was distributed. Numbers on the report were discussed. The next partner cross training will be held on April 24 and will include MERS Goodwill, DHS and DRS. Time is 1:00 to 3:00 p.m.
2. **AJC Referral Form:** Age has been replaced with date of birth. No other changes were suggested at this time.
3. **Discuss Referral Follow Up.** Alan has designed a spreadsheet that reflects information received on referral forms. Beginning in April, partners will receive requests for follow up completion for customers that were referred that partner. Requests will be chosen at random.
4. **Perkins Update from RLC and JALC:** There is no new information to report at this time. Waiting on information from the Administrator's meeting next week.
5. **Partner Updates.**

April 11, 2019, 6:00 to 8:00 p.m.: An evening Open House for non-traditional students at John A. Logan College.

Youth Build now enrolling. Application is on the website. Moving from three cohorts to two cohorts of 9 months each including 500 hours. Hospitality and Construction are available training.

Rend Lake College Adult Education applying for an expansion on bridge programming. It will be a pre-apprenticeship, multi-career program covering manufacturing, healthcare, and IT.

IV. Matters from the Floor. The City of Marion donated 2 ½ acres of land on the Pavilion Drive at their city council meeting on Monday, April 8, 2019. Land will be the new location for GERPDC, ManTraCon, and the AJC/OneStop. The current-location lease with ManTraCon will expire December, 2020. The mortgage is a 40-year USDA loan. The new location should result in lower shared partner costs.

V. Recognition of Guests. None

VI. Adjournment. A motion to adjourn was made by Christina Hutcheson and seconded by Scott Wernsman. The motion passed and the meeting was adjourned at 9:00 a.m.

Minutes prepared and submitted by Kay Fleming.