

**Southern Illinois Workforce Development Board
American Job Center Committee Meeting Minutes
Virtual Meeting Conducted via ZOOM
Tuesday, August , 2020, 8:00 a.m.**

I. Call to Order

The American Job Center Committee was called to order at 8:00 a.m. It should be noted that this meeting is a virtual meeting conducted via ZOOM.

II. Roll Call

Present: Christina Hutcheson, Debra Jackanicz, Karla Tabing, Kathy Lively, Cindy Webb, Michelle Cerutti, Randy Osborn, Laura Hammond, Sandy Snowden, Randy Osborn, Deb Keelin, Sarah ?

Absent: Joan Jablonski, Kim Wilkerson, Paulette Hamlin, Mandy Bernhard, Kristina Shelton, Scott Wernsman, Jillian Van Zandt

Board Staff Present: Kathy Lively

One-Stop Operator Staff Present: Cindy Webb

III. Orders of the Day

A. Business.

- 1. AJC Reopening Discussion.** Discussion included the AJC opening through appointments only. Still an issue is security. No security firm will do a short-term contract. Sarah discussed that Jillian is looking into being able to use the same security company as IDES. Kathy discussed the idea of having a work experience client will not happen due to the person needing to be bonded and certified. IDES still not able to move into the AJC. Not sure when this will happen. Clients are coming to the door and needing copies made or to print information off. This is being done on a person by person case. Discussed the need for de-escalating training might be helpful. Deb J. also discussed having brochures for Crosswalk at the AJC.
- 2. GED Status** Sandy- Rebound will be remote only. Process of doing registration for students. The goal is to begin zoom classes on August 20th with classes meeting 8:30 am-12:25 pm. Christina- all remote classes. Intake form is online, and also to mail out registration paperwork, then have a drop off date to exchange paperwork and give out assignments. TABE will be online. Students must be on zoom. The instructors will also have breakout rooms on zoom for students to work together. Starting 1st week of September. TABE remote training August 20th or 24th. Will send out message for other programs to participate in training. Karla- JALC will begin face to face classes throughout the College district. Face to face will continue as long as possible with instructors preparing students to go

remote at any time. A flyer will be sent out for class locations. More classes will be offered on campus to accommodate students.

- 3. Other programs** Debra Jackanicz reported they continue to work remotely. The LIHEAP will now be a yearlong program with no end date. Debra gave the website for more information being helpillinoisfamilies.com. Entry into Crosswalk is very limited. Food pantry only person to person contact at this time. The CARES funds for Covid has dispersed \$750,000 for mortgage and rent at this point. Laura reported that DHS has opened its doors as of July 27th. They are operating at half-staff at the office. Front desk is answering questions and completing phone interviews. Michelle announced Title I is continuing to enroll clients. AE has received their allocations.

IV. Matters from the floor.

Land of Lincoln also has funds to assist with mortgage and rent.

Kathy discussed the progress of the new building. Walls are going up. The goal is to be in around Christmas. The mall has sold. The Lawsuite that had been against Man Tra Con and JALC has been dropped. The new owners are already starting to make improvements.

VI. Adjournment. A motion to adjourn was made by Debora J. and seconded by Randy Osborn. Motion passed and the meeting was adjourned at 9:00 a.m.

Minutes prepared and submitted by Karla Tabing.