

**Southern Illinois Workforce Development Board  
American Job Center Committee Meeting Minutes  
Virtual Meeting Conducted via ZOOM  
Tuesday, May 11, 2021, 8:00 a.m.**

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**I. Call to Order**

The American Job Center Committee was called to order at 8:05 a.m. It should be noted that this meeting is a virtual meeting conducted via ZOOM.

**II. Roll Call**

**Present:** Karla Tabing, Debra Jackanicz, Joan Jablonski, Michelle Cerutti, Sandy Snowden Mandy Bernhard, Scott Wernsman, Debra Keelin, Kathy Lively, Jillian Van Zandt, Kristina Shelton, Grace Horton, Sarah Corbett, Shirley Aviles

**Absent:** Christina Hutcheson, Debbie Kee, Paulette Hamlin, Laura Hammond, Kim Wilkerson, Cindy Webb

**Board Staff Present:** Kathy Lively

**One-Stop Operator Staff Present:**

**III. Approval of Minutes** Minutes from the March AJC Committee meeting were reviewed and approved with no changes. Joan made a motion for approval; Shirley 2<sup>nd</sup> all present made a motion to accept the minutes. Minutes were approved.

**IV. Orders of the Day**

**A. Business.**

1. One Stop Procurement- The Greater Egyptian Regional Planning is beginning to look at applications. Not sure the number at this time. They will have time to score the applications and present the preferred application to the Workforce board.

2. AJC Reports – Cindy was not available for the meeting. Michelle reviewed the various reports with no questions.

3. AJC Referrals – Referrals are continuing to occur between partners.

4. Updates on state of programs - Resource room is open without an appointment. With all precautions taken. New level of discussion of re-opening state businesses. Maybe some new guidelines will be coming, even though Marion AJC has already opened. Kathy will keep us up to date on changes. The state maybe going to phase 5 June 11<sup>th</sup>. Discussion of other programs Cross Walk has not heard a lot about re opening. Information is not available at this point. IDES is nowhere near ready to open. Voc Rehab is at 10% staff allowed to come in. No public allowed. They are beginning to work on a plan. Maybe July.

**V. Matters from the floor.** Title IB still enrolling clients. Man Tra Con will be hosting a yard sale of office materials. Mandy is still waiting to hear about the grant. They were

able to extend the current grant out until September with left over funds. Shirley introduced Grace who will be the case manager out of Mt. Vernon. Grace will be attending the meetings. Deb K. nothing new still appreciate referrals. Scott preparing for graduation in DQ. CTE will be back to "normal" in the fall. Grace no luck getting in touch with JR Colleges. A discussion occurred of contact people for each college. Kristina RLC regular summer schedule and fall will be the same Sandy Getting ready for summer school to begin June 14<sup>th</sup>. Will have both remote and face/face. Karla JALC AE summer will begin in July. Joan – no updates Kathy discussed with Jillian/Deb currently paying for internet in Mt Vernon and will turn it off until everyone returns then will begin paying for the service again. MOU was sent out. The AE programs asked for the 4<sup>th</sup> quarter payments to be sent out as soon as possible.

**VI. Adjournment.** 1<sup>st</sup> Shirley 2<sup>nd</sup> Joan

*Minutes prepared and submitted by Karla Tabing.*