

**Southern Illinois Workforce Development Board**  
**Thursday, May 20, 2021**  
**Noon**  
**Conference Call and Zoom due to Covid-19**

**Minutes**

- I. Call to Order** –Chair Terance Henry called the meeting to order at 12:06pm.  
**Roll Call** – Attached below. A quorum of the full board was not present. A quorum of the Executive Committee was present. Parliamentarian Maxwell made a motion to call the meeting into Executive session. Seconded by Treasurer Minnis. Motion carried.
- II. Reports**
- **Chair’s Report** – Chair Terance Henry welcomed everyone to the meeting. Mr. Minnis showed some photos of the new building and discussed the progress.
  - **One Stop Operator Report** – Cindy Webb provided an in-depth overview of the attached report as well as an update on the Interagency Team.
  - **Employer and Economic Development Committee** – Mr. Cusumano provided an update. Joy Fitts noted the Job Search Party held in Mt Vernon only had 20 participants. Emily Perks discussed VR training.
- III. Consent Agenda** – Mr. Minnis made a motion to approve the Consent Agenda as presented. Seconded by Mr. Cusumano. Motion carried. The Consent Agenda included:
- a. **SIWDB Meeting Minutes (3/18/2021)**
  - b. **Treasurer’s Report**
  - c. **Administrative Report**
- IV. New Business**
- a. **Presentation: Summer Manufacturing Pre-Apprenticeship Program** – Joy Fitts: Apprenticeship Works at Rend Lake College
  - b. **Select OneStop Operator for PY21** – Khiry Brown from Greater Egypt Regional Planning and Development Commission presented the results of the RFP process. Crosswalk Community Action Agency was the only applicant. Based on the review of the application, Mr. Brown recommended CCAA to be the OSO beginning July 1, 2021. Mr. Minnis made a motion to appoint CCAA the OSO, seconded by Mr. Donkin. Motion carried.
  - c. **Program Approvals** – Ms. Cerutti presented the list of Medcerts programs for approvals which included IT-5000 IT Security & Network Technician, IT-1100 Fundamentals of IT, and IT-2100 PC Technician. Mr. Maxwell made a motion to approve the programs, seconded by Mr. Donkin. Motion carried.
  - d. **MOU Final Approval** – Mr. Cusumano made a motion to approve the MOU, seconded by Mr. Minnis. Motion carried.
  - e. **Workforce Solutions Summit** – To be discussed at a later date.
  - f. **PY21 Allocations** – Mr. Minnis made a motion to accept the PY21 allocations as assigned by the state. Seconded by Mr. Cusumano. Motion carried.

- g. **Destruction of Old Meeting Recordings** – Ms. Kirk presented the list of microcassette recording of old meeting recordings. She explained the old recordings could be destroyed per State guidance, but that all paper documents must be maintained. After noting all recordings on the list were over 10 years old, Mr. Cusumano made a motion to destroy the old recordings, seconded by Mr. Maxwell. Motion carried.
- h. **Miscellaneous** – Flight to Chicago still moving ahead.

**V. Old Business**

- a. **SI NOW Update** – Ms. Lively updated the Board on the latest SI NOW meetings.
- b. **MTC/One Stop Move Update** – Updated per Mr. Minnis earlier in the meeting.
- c. **Job Fair with IDES** – Ms. Lively will send information when available. Efforts are also being made to plan a Hospitality job fair.

**VI. Matters from the Floor** – Mr. Cusumano noted the shortage of pallets

**VII. Recognition of Guests** – Joy Fitts, Khiry Brown and Chelsea Qualls

**VIII. Adjournment** – A motion was made by Mr. Minnis to adjourn. Seconded by Mr. Cusumano. Motion carried. The meeting adjourned at 1:02pm

**SIWDB Meeting Attendance  
5/20/2021**

Roll Call ✓	First	Last	Officer		Designee	Notes
	Aaron	Christ				
C	Angela	Holmes				
	Brandi	Bradley				
C	Brenda	Malone				
C	Bruce	Morgenstern				
✓	Cary	Minnis	Treasurer			
	Cheryl	Benn				
	Christina	Hutcheson				
C	Christy	Carroll				
	Debra	Jackanicz				
C	Jason	Ashmore				
	Jillian	Van Zandt				
C	Jim	Marlo				
	Joan	Jablonski				
	John	Rendleman				
C	Karla	Tabing				
C	Kirk	Overstreet		C	Karla Tabing	
C	Laura	Hammonds				
	Mary	Roe	3 <sup>rd</sup> Vice Chair			
C	Matt	Donkin	4 <sup>th</sup> Vice Chair			
✓	Michelle	Cerutti		C	Leigh Dunning	
C	Rex	Cusumano	2 <sup>nd</sup> Vice Chair			
	Rick	Linton				
	Robert	White				
	Rodney	Cabaness				
	Ron	Ellis				
	Rosie	Naumovski	1 <sup>st</sup> Vice Chair			
	Steve	Hughart				
✓	Steven	Mitchell				
	Tamiko	Mueller				
✓	Terance	Henry	Chair			
	Tony	Iriti				
	Troy	Ray				
C	Wayne	Bigham				
✓	Karl	Maple				
✓	Kathy	Lively				
C	Milton	Maxwell	Parliamentarian			
✓	Ron	Ferguson				
C	Tyler	Young				
✓	Tammy	Kirk	Secretary			
	Theresa	Smith				
	Tena	Studer				
✓	Cindy	Webb	OS Manager			
✓	Emily	Perks				

✓ Attended in-person

C Attended via conference call