

**Southern Illinois Workforce Development Board
American Job Center Committee Meeting Minutes
Virtual Meeting Conducted via ZOOM
Tuesday, January 10, 2023 - 8:00 a.m.**

I. Call to Order

The American Job Center Committee was called to order at 8:02 a.m. It should be noted that this meeting is a virtual meeting conducted via ZOOM.

II. Roll Call

Present: Karla Tabing, Freddie Buckingham, Joan Jablonski, Christina Manchen, Sandy Snowden, Scott Wernsman, Cathrine Hoekstra, Debra Keelin, Mandy Bernhard, Debbie Kee, Kathy Lively

Absent: Linda Stasko, Jillian Van Zandt, Patrick Sorensen, Debra Jackanicz, Kristina Shelton, Paulette Hamlin, Laura Hammond, Beth Brown, Haylee Knight, Nicholas Birch, Kim Wilkerson, Shirley Aviles, Laverne Gillispie, Sarah Corbett

Board Staff Present: Angela Holmes

One-Stop Operator Staff Present:

III. Approval of last month's Minutes 1st Sandy Snowden 2nd Joan Jablonski all approved.

IV. Orders of the Day

A. AJC Reports – John was not available to give the report. Angela stated that the AJC is going through a transition period with new personal and some personal issues occurring. She gave the numbers for appointments and visitors to the facility. She stated that all numbers are continued to be tracked and will be shared with the group when available.

B. Negotiations for MOU – Kathy Lively shared the that MOU is not a continuation this year and will be written for the next couple of years. Kathy said she will be seeking a point person for each agency. She also discussed the new MOU and changes from previous work. Kathy and Tammy will put together the MOU for each agency and email each section out. April the basic budget is required. She discussed that integration of services is a focus and more discussion will occur.

C. Youth Services – Christina discussed looking at reforming a youth committee vs an advisory board. Suggest was made to have an advisory board due to the guidelines of WIOA and committees. Christina shared they are looking for ways to blend services with all the agencies and to increase work experience.

D. Business Services – Freddie discussed that there are several job fairs occurring in the month of January. Discussed Walkers Bluff's need for over 400 workers. They had around 300 attend the job fair.

E. Updates on status of programs – Sandy stated that spring semester classes will begin tomorrow for Rebound. There will be two orientations each month for HS and GED classes. Rebound will offer a healthcare bridge class this spring. Mandy discussed that Youthbuild will be having an Open House tomorrow for the new location (4618 Broadway in Mt Vernon) They are beginning to register for the second cohort for spring. Karla discussed that GED classes have started. Currently looking for instructors for three classes. Christina discussed that the Sherman Drive Computer lab is open. They had students inquire about the services at the recruitment meeting with only one interested in GED, everyone else wanted employment services. There is a person available to assist anyone with the computers.

V. Matters from the floor Joan announced that Voc Rehab will start having at least two staff in the office daily. There will not be any appointments made but will allow individuals to drop off paperwork. Christina discussed the funds to assist College students is very low and will not be able to serve any new clients. New funds will be available in July.

VI. Adjournment. 1st Sandy Snowden 2nd Mandy Bernhard

meeting adjourned

Minutes prepared and submitted by Karla Tabing.