

**Southern Illinois Workforce Development Board  
American Job Center Committee Meeting Minutes  
Virtual Meeting Conducted via ZOOM  
Tuesday, June 13, 2023 - 8:00 a.m.**

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**I. Call to Order**

The American Job Center Committee was called to order at 8:00 a.m. It should be noted that this meeting is a virtual meeting conducted hybrid both in person and via ZOOM.

**II. Roll Call**

**Present:** Karla Tabing, Freddie Buckingham, Debra Jackanicz, Joan Jablonski, Kristina Shelton, Christina Manchen, Sandy Snowden, Laverne Gillispie, Scott Wernsman, Cathrine Hoekstra, Sarah Corbett, Debra Keelin,

**Absent:** Linda Stasko, Joan Jablonski, Laura Hammond, Jillian Van Zandt, Patrick Sorensen, Debra Jackanicz, Paulette Hamlin, Beth Brown, Kim Wilkerson, Shirley Aviles, Kristina Spence, Haylee Knight, Hanna Bruno, Kalyn Cook, Reese Rutland, Mandy Bernhard, Robert Ingell

**Board Staff Present:** Angela Holmes

**One-Stop Operator Staff Present:** John Otey

**III. Approval of last month's Minutes** 1<sup>st</sup> Christina Manchen 2<sup>nd</sup> Kristina Shelton all approved.

**IV. Orders of the Day**

A. AJC Reports – John discussed there has been an increase of individuals coming into the AJC. In May there were 391 clients coming in. This is the highest number since January. John also announced that the PVC plant is coming to Mt Vernon. The plant will make plastic covering for electric vehicle batteries.

B. Business Services – Freddie announced that CMS was going to be in Marion for a planning meeting for the October Career Day. There is a virtual reentry job fair in Harrisburg with five employees attending. The reentry Career Fairs have been happening for about a year and have been very well received. On June 29<sup>th</sup> there will be a federal app workshop at the Marion VA.

C. Mt Vernon Update – Angela updated that the new Man Tra Con office is hoping to open in October. There will be room for one staff member and a small resource room for one client. Man Tra Con will share the floor with other programs. They are excited to have the space. It will be on the 4<sup>th</sup> floor.

D. Older Adults (SCSEP) – Laverne reminded everyone that they are still seeking applicants for the case manager position for this area. Even though there is no one in the position SCSEP is continuing to take applications from individuals requesting services. She

discussed the goal of the program is job training and to move clients into unsubsidized employment. Any referrals may call 1-888-651-4177 for more information. Employers who would like to work with the program can contact her. The employer must be a non-profit or government agency.

E. Updates on Status of Programs – Christina discussed working with AE for an early childhood ICAPS program. Will be taking this to the workforce board for approval. It is on the state list but not on the regional list. Also looking at reinstating CNA. Sandy talked about the summer session June/July for classes at Rebound. All registration information is on the Rebound Facebook page. Karla also announced classes for GED beginning in July. Angela wanted to remind everyone of the interagency meeting on June 20<sup>th</sup>. John requested presenters for the meeting. Ingrid was excited to let everyone know that there has been a new hire for the UMOS State supervisor position. Tammy wanted everyone to know that all MOU signatures have been received and if anyone will need a copy to let her know.

**V. Matters from the floor** - none

**VI. Adjournment.** 1<sup>st</sup> Sandy Snowden 2nd John Otey

**meeting adjourned**

*Minutes prepared and submitted by Karla Tabing.*