

**Southern Illinois Workforce Development Board
American Job Center Committee Meeting Minutes
Virtual Meeting Conducted via ZOOM
Tuesday, July 11, 2023 - 8:00 a.m.**

I. Call to Order

The American Job Center Committee was called to order at 8:00 a.m. It should be noted that this meeting is a virtual meeting conducted hybrid both in person and via ZOOM.

II. Roll Call

Present: Karla Tabing, Linda Stasko, Freddie Buckingham, Joan Jablonski, Kristina Shelton, Laura Hammond, Christina Manchen, Sandy Snowden, Scott Wernsman, Cathrine Hoekstra, Sarah Corbett, Debra Keelin, Nathan Biggerstaff, Frances Robbins

Absent: Debra Jackanicz, Jillian Van Zandt, Patrick Sorensen, Debra Jackanicz, Paulette Hamlin, Laverne Gillispie, Beth Brown, Kim Wilkerson, Shirley Aviles, Kristina Spence, Haylee Knight, Hanna Bruno, Kalyn Cook, Reese Rutland, Mandy Bernhard, Robert Ingell

Board Staff Present: Angela Holmes

One-Stop Operator Staff Present: John Otey

III. Approval of last month's Minutes 1st Sandy Snowden 2nd Christina Manchen all approved.

IV. Orders of the Day

A. AJC Reports – John informed everyone there were 345 services recorded for June. That is an average of 15-16 people per day. He is also waiting on Anheuser Bush to contact him again about hiring events. AJC is offering great services and clients are coming in to receive them.

B. Business Services – Freddie announced that CMS was going to be in Mt. Vernon today, the Job fair for the DQ State Fair will be happening, and the job Fair at the Pavilion. There re-entry job fair will be happening August the 31st.

C. Job Search Plans in AJC – Christina welcomed Nathan to the group representing UMOS. She discussed the increased need for assistance for those over age 55. Her and Francis developed a binder with information in it to assist these job seekers. It has tips on how to apply, action plans for applying for jobs, etc. Enrolled customers might also find it helpful. Wanting current customers to use it for finding employment. Hoping it will speed up customers finding jobs.

D. WIOA Youth Enrollment – Starting to enroll youth again. This year a referral from the program will be required from the youth to be enrolled in services. Hoping this will increase the number of youths making gains. Also looking to work more with foster children who will be aging out.

E. RESEA Referrals – Deb let everyone know they will now be required to complete a referral for all RESEA customers to Title IB. This could mean 50-60 referrals per month. Customers from IDES will not be required to participate in Title IB. Man Tra Con is hopeful that his will increase numbers for them. Man Tra Con is looking to increase numbers for service dislocated workers.

V. Matters from the floor – JALC AE – Karla reminded everyone that registration will occur again in August for GED classes. She also announced JALC will be having a Spotlight Night on October 24th in the evening. It will be open to the public for anyone looking for information about going back to college. Rebound – Sandy’s program will also be completing registration in August. Currently seeking a full-time instructor and has a home visit position available. She will have openings for under age three to serve. UMOS – Nathan gave an overview of the program. He is hoping to have 4-5 staff members employed by the end of the month, currently it is him. UMOS is continuing to enroll clients. RLC AE – Linda has also started summer classes. Currently looking for a part time GED instructor.

VI. Adjournment. 1st Angela Holmes 2nd Sandy Snowden.

meeting adjourned

Minutes prepared and submitted by Karla Tabing.