

**Southern Illinois Workforce Development Board
American Job Center Committee Meeting Minutes
Virtual Meeting Conducted via ZOOM
Tuesday, January 9, 2024 - 8:00 a.m.**

I. Call to Order

The American Job Center Committee was called to order at 8:00 a.m. It should be noted that this meeting is a virtual meeting conducted hybrid both in person and via ZOOM.

II. Roll Call

Present: Karla Tabing, Linda Stasko, Freddie Buckingham, Kristina Shelton, Laura Hammond, Scott Wernsman, Kenneth Stoner, Sarah Corbett, Mandy Bernhard, Shelley Pyle

Absent: Joan Jablonski, Jillian Van Zandt, Patrick Sorensen, Debra Jackanicz, Paulette Hamlin, Sandy Snowden, Veronica McMichael, Laverne Gillispie, Cathrine Hoekstra, Nathan Biggerstaff, Kim Wilkerson, Debra Keelin, Benji Smith

Board Staff Present: Robyn Russell

One-Stop Operator Staff Present: John Otey

III. Approval of last month's Minutes 1st John Otey 2nd Laura Hammond - all approved.

IV. Orders of the Day

A. AJC Reports – John discussed 2023 - 354/average per month, 16-18 people/per day into the AJC. Most customers to the One Stop, Man Tra Con, IDES, Crosswalks and MERS

B. Business Services – Freddie discussed DCFS state application workshop happening. Continental Tire continues to hire. Marion VA workshop for federal applications has/will be taking place.

C. MOU- A discussion occurred of the progress of the MOU. Meetings are taking place and decisions are being made. Final plan to be turned in by March 31, 2024.

D. Updates – Karla/Linda- Adult Education programs are beginning registrations for the spring semester.

V. Matters from the floor – none

VI. Adjournment. 1st John Otey 2nd Freddie Buckingham

meeting adjourned

Minutes prepared and submitted by Karla Tabing.