

**Southern Illinois Workforce Development Board  
American Job Center Committee Meeting Minutes  
Virtual Meeting Conducted via ZOOM  
Tuesday June 11, 2024**

I. Call to Order

The American Job Center Committee was called to order at 8:32 a.m. This meeting is a hybrid format conducted both in-person and over Zoom.

II. Roll Call

In attendance: Crystal Hosselton, Linda Stasko, Joan Jablonski, Kristina Shelton, Jordan McBride, Sandy Snowden, Veronica McMichael, Scot Wernsman, Kenneth Stoner, Debra Keelin, Mandy Bernard

Absent: Freddie Buckingham, Jillian Van Zandt, Patrick Sorensen, Shelley Pyle, Paulette Hamlin, Laura Hammond, Laverne Gillespie, Cathrine Hoekstra, Kim Wilkerson, Javier Cervera, Kristina Spence, Sarah Corbett, Benji Smith, Rayeanne Miner

Board Staff Present: Robyn Russel

One Stop Operator Present: Cindy Webb

III. Approval of Minutes 6/11/2024

1st Jordan McBride, 2nd Kristina Shelton

IV. Orders of the Day

A. AJC Reports/Updates

B.

i. AJC Reports

Karla Tabing presented the AJC reports. The AJC referrals are on track with previous months. There were 169 AJC Visitors, 175 Man-Tra-Con visitors (not included in AJC), 38 appointments for IDES, 9 for Crosswalk and 122 visits for computer usage.

ii. Partner Cross Training for Recertification

Cindy Webb gave a report on partner cross training. Cindy reported the AJC has been recommended for recertification by the recertification team. The One-Stop partner survey questionnaire was also discussed and a copy was distributed after the meeting. Cindy also reminded the group that this is her final meeting before Karla takes over the One-Stop Operator role.

B. MTC Updates

Robyn Russell provided an update on the status of Man-Tra-Con programs. She thanked Cindy for the cross training. Robyn mentioned that Man-Tra-Con has hired two more career specialists to focus on the adult and dislocated worker populations.

C. Business Services

D. Updates on Status of Programs

Michelle Guy reported that graduation was coming up for JALC Adult Ed. They will have at least 52 graduates in their program. Classes this summer include JALC campus, Herrin House of Hope, and a morning class at West Frankfort. Linda Stasko reported that a.m. classes will take place on campus, at the marketplace, and at YouthBuild. Joan Jablonski shared that counselors will begin meeting with clients in person again. Jordan McBride reported that Man-Tra-Con will be writing for another round of Supplemental General Revenue Funding.

Veronica McMichael thanked the partners for sharing the word on the program, and thanked everyone for the volume of referrals. Scott Wernsman shared that more programs for hospitality management and digital media were being added at JALC this fall. Ken Stoner reported that the workforce team at JALC will be fully staffed this summer. Deb Keelin reminded the partners that the direct linkage phones in the Marion location can now be used to file and not just by appointment. She also shared that Mt. Vernon still has a resource room available at the RLC Marketplace. Mandy Bernard shared that the 5th cohort of YouthBuild had started, closing out that year of the grant. Spero also opened a Marion office in May for wraparound services.

V. Matters from the Floor

VI. Adjournment

1st Joan Jablonski, 2nd Ken Stoner