

**Southern Illinois Workforce Development Board  
American Job Center Committee Meeting Minutes  
Virtual Meeting Conducted via ZOOM  
Tuesday December 10, 2024**

**I. Call to Order**

**II. Roll Call**

**In Attendance:** Sandy Snowden, Joan Jablonski, Patrick Sarensen, Joan Jablonski, Kristina Shelton, Jordan McBride, Scott Wernsman, Cathrine Hoekstra, Debra Keelin, Mandy Bernard

**Absent:** Freddie Buckingham, Crystal Hosselton, Linda Stasko, Jillian Van Zandt, Shelley Pyle, Paulette Hamlin, Laura Hammond, Laverne Gillespie, Veronica McMichael, Kim Wilkerson, Kristina Spence, Sarah Corbett, Rayeane Miner, Kenneth Stoner

**Board Staff Present:** Robyn Russell

**One Stop Operator Present:** Karla Tabing

**III. Approval of December 10, 2024 Meeting Minutes**

**IV. Orders of the Day**

**A. AJC Reports/Updates – Karla Tabing**

Karla Tabing reported that two work experience interns have started, both part-time. Karla discussed the reports for the quarter, with a busier-than-usual October but the traffic slowing down with the season. She asked for feedback on trainings.

**B. MTC Updates – Robyn Russell**

Jordan McBride provided updates for Man-Tra-Con. Jordan reported that an application for the Clean Jobs Workforce Network Program had been submitted. Jordan also shared that alongside the AJC, Man-Tra-con would be closed from December 23<sup>rd</sup>-27<sup>th</sup>. There is no projected date for the opening of the Carbondale office at this time.

**C. Business Services – Freddie Buckingham**

Rick Sarensen presented on behalf of Freddie Buckingham. Rick discussed two upcoming events and mentioned that Crisp Container was doing open interviews on Thursdays.

**D. Updates on Status of Programs – All Partners**

John A. Logan College starts on January 13<sup>th</sup>, as does Rend Lake College. New ESL classes start January 7<sup>th</sup>. IDES is averaging 30 to 40 customers each day, and is no longer closed for lunch hours. New hours are 8:30-5:00 p.m. Rebound has less than one week left of classes, doing registration on January 8<sup>th</sup> and 9<sup>th</sup>.

Mandy Bernard mentioned that Megan Day-Meador will be replacing her on this meeting going forward, as she is the new Associate Director of Community Programs.

**D. PY25 MOU**

The committee voted to select Robyn Russell, Man-Tra-Con CEO as lead negotiator for the 2025 MOU. MOU meetings will take place immediately following the

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**V. Matters from the Floor**

**VI. Adjournment**

Next meeting is scheduled for January 14, 2025.