

Southern Illinois Workforce Development Board
AJC (One Stop) Committee Meeting
Tuesday, March 10 2026; 8:30 a.m.
Minutes

I. Call to Order

II. Roll Call

In attendance: Freddie Buckingham, Linda Sasko, Shelly Pyle, Kristina Shelton, Laura Hammond, Katie Zanotti, Debra Keenlin, Michelle Guy, Dana Marlow, Ray Anne Minor, Theresa Smith

Board Staff Present: Stephanie Robinson

One Stop Operator Present: Karla Tabing

MTC Fiscal: Debbie Kee

III. Approval of January/February Minutes

1st Katie Zanotti

2nd Kristina Shelton

All approved

IV. Orders of the Day

A. Update Intake Form to Add CEJA

Karla discussed that due to lack of a quorum last month the approval to update the intake form was necessary to add CEJA.

1st Freddie Buckingham

2nd Rayanne Miner

All approved

B. AJC Reports/Updates

Karla discussed numbers were down a little in February for the AJC. Weather may have been a factor. Asked if there were any questions there was none.

C. MTC Updates

Stephanie discussed that ManTraCon is busy right now. It is Job Fair and conference season. The Solar open house will be held March 19th. Next week the mobile lab will be here and will do some updates to it before it is ready to go.

DCEO will be here at the end of April for a monitor visit. The Pathways program in Jefferson is in progress.

D. Business Services

Freddie listed several workshops in the near future and supporting job fairs:

Continue to support Crisp walk ins

March 12th DCFS Job Fair

March 13th Cairo Job Fair

March 18th DHS Job Fair

March 24th JALC Job Fair

March 25th DCFS Job Fair

March 26th IDES Virtual resume workshop

E. Updates on Status of Programs

Laura Hammond (DHS) – working with IDES for a 4/29 Job Fair

Linda Sasko (RLC AE) – March 1st began the new session. Trying to group students together prior to classes starting so registration goes smoothly. The AE program now has access to be able to text students. Hoping that helps with communication.

Kristina Shelton (RLC Perkins) – spring break this week is quiet. Working on getting FY27 Perkins grant ready to go. Have planning meeting next week.

Michelle Guy (JALC AE) – spring break is also this week at JALC. Classes will have registration again starting next week. Classes are pretty full. Michelle told everyone she appreciated the assistance getting the word out about classes.

Deb Keelin (IDES) – Training for the new process will be sometime in June for the Marion office.

Joan Jablonski (DRS) – no updates

Rayanne Miner (Crosswalk) – Funding for rental program is available and taking applications now. LIHEAP is still being funded. Appointments are into late April at this point. Weatherization is also still available.

F. MOU for PY26

I. approval of budget

1st Katie Zanotti

2nd Shelly Pyle

All approved

II. Finalization Report of Outcomes

1st Stephanie Robinson

2nd Shelly Pyle

All approve

III. Discuss Service Integration Goals

Tammy requested that everyone reviews the document and indicate which goals, exceed, met or not met. Hoping to get this taken care of this week. She will send revision out for everyone to look over.

V. Matters from the Floor none

VI. Adjournment

1st Stephanie Reynolds

2nd Katie Zanotti

Meeting adjourned.